

## Outstanding Governance awards 2016/17

### Supporting information

**For outstanding governing board in a single school and outstanding vision and strategy, we require the following supporting information by 01 December 2016:**

1. A supporting statement (500 words) from any of the below:

Headteacher, senior executive leader or other member of the leadership team

Clerk to the governing board

External third party, such as a governor support service

Expert adviser, including a National Leader of Governance or the external adviser on headteacher performance management

One of the governors/trustees (Where the nominator is a not also a governor or trustee at the school)

2. A link to the list of governors/trustees, including their terms of office

3. Governing board strategy document

**For outstanding governing board in a multi academy trust or federation we require the following supporting information by 01 December 2016:**

1. A supporting statement (500 words) from any of the below:

Headteacher, senior executive leader or other member of the leadership team

Clerk to the governing board

External third party, such as a governor support service

Expert adviser, including a National Leader of Governance or the external adviser on headteacher performance management

One of the governors/trustees (Where the nominator is a not also a governor or trustee at the school)

2. A link to the list of the governors/trustees, including their terms of office

3. The governing board strategy document

4. MAT scheme of delegation or federation delegation planner

**For outstanding clerk we require the following supporting information by 01 December 2016:**

1. A supporting statement (500 words) from any of the below:

The headteacher, senior executive leader or other member of the leadership team

An external third party, such as a governor support service

An expert adviser, including a National Leader of Governance or the external adviser on headteacher performance management  
One of the governors/trustees

2. Agendas for the last three meetings of the full governing/trustee board
3. Minutes for the last three meetings of the full governing/trustee board (please exclude confidential items)

**Please email these documents to us by 23.59 on Thursday 1 December, stating in the subject header: supporting evidence followed by your name and the name of the school/MAT or Federation. For example:**

**Supporting evidence, Mark Gardner, X Community Primary School**

**Please email these documents to: [awards@nga.org.uk](mailto:awards@nga.org.uk)**