# NGA Chair’s 360 Review

This template document helps you analyse your review report and create a personal development plan for improvement.

After receiving the full summary review report, please

1. refer to the general guidance to draft the report analysis and personal development plan, and
2. contact your mentor to arrange the mentoring call.

Your mentor is copied in the confirmation email sent from consultancy@nga.org.uk.

Please contact consultancy@nga.org.uk if you have any questions.

## Report Analysis

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| Consider: * Areas where scores may be higher or lower than expected or where there are areas where there are big differences in responses.
* If some areas may be more critical than others.
* The nature of any concerns and how best to address them; for example, knowledge gaps can be tackled through e-learning or focused training.
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| Chair’s name:Date: |
| Competency to develop | Areas that need strengthening | Possible strategies for development | Mentor comments |
| Knowledge  |  |  |  |
| Skills |  |  |  |
| Behaviours  |  |  |  |

## Personal Development Plan

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| --- |
| Chair’s name:Date: |
| Personal development area 1e.g. governance knowledge |
| How will you develop this area? |
| Personal development area 2 |
| How will you develop this area? |
| Personal development area 3 |
| How will you develop this area? |