**BASIC APPLICATION FORM**

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| **Full Name:** |  |
| **Post Applied for:** |  |
| **Contact Email:** |  |
| **Contact Telephone:** |  |

|  |  |
| --- | --- |
| **Address:** |  |
| **Eligible to work in UK** | **Yes / No** |
| **National Insurance No:** |  |

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| We are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and undergo appropriate checks. In view of this, **please provide your Date of Birth and any previous surnames used.** | | | |
| **Date of Birth** |  | **Previous Surnames Used** |  |

|  |  |
| --- | --- |
| **Current Position and name of Company:** |  |
| **Current salary:** |  |
| **Date of appointment:** |  |
| **Reason for leaving:** |  |

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| **Please list below previous positions, including dates held (continue on a separate sheet as necessary)** |
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| **Please explain any gaps in employment** |
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| **Education** |
| *Please state subjects taken, dates and grades awarded* |

**We are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks. Any offer of appointment is subject to a satisfactory DBS (Disclosure and Barring Service) enhanced level check.**

|  |  |
| --- | --- |
| Have you ever been the subject of an investigation or inquiry into abuse of, or inappropriate behaviour towards children or young people? | YES ☐ NO ☐ |
| Are you aware of any police inquiries undertaken following allegations made against you, which may have a bearing on your suitability for this post? | YES ☐ NO ☐ |
| If you have answered ‘yes’ please give full details, continuing on a separate sheet if necessary | |
|  | |

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| --- | --- |
| **Please give the name and contact details (email preferred) of two referees** - ***Please do not name relatives as referees. One referee should be from your current or most recent place of employment*** | |
|  |  |
| Do you provide your consent for us to contact your referees? | YES ☐ NO ☐ |

**Data Protection Statement**

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for a position at Cobham Free School. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process.

We may check the information collected, with third parties or with any other information held by us. We may also use or pass to third parties information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

By signing this application form we will be assuming that you agree to the processing of sensitive personal data (as described above), in accordance with our registration with the Information Commissioner's Office.

**Signed ……………………………………… Date ………………………………..**

**Thank you for your application, please email completed forms to** [**jobs@cobhamfreeschool.org.uk**](mailto:jobs@cobhamfreeschool.org.uk)