

Person Specification
Governance Professional

We are seeking an experienced and qualified governance professional.

Essential Requirements

- Relevant governance qualifications or NGA training
- Ability to contribute to improving the Trust's governance framework
- Strong understanding of DfE governance protocols and procedures (Academy Trust Handbook, KCSIE, SEND, etc)
- Confidence in working with and challenging chairs, CEOs, headteachers and trustees
- Sound judgement when dealing with thorny issues
- Be very effective with verbal and written communication and clarity of messaging
- Be good at listening as well as advising
- Have appreciation of confidentiality and boundaries
- Be well-organised, effective at time-management, accurate with minute-taking, appropriate AI-use
- Ability to operate strategically and effectively within a part-time position
- Commitment to inclusion, safeguarding and ethical governance best practice
- Experience of the governance professional role during an Ofsted inspection

Desirable Requirements

- Extensive experience of managing the governance aspects of complaints, behaviour and admissions panels and processes